

OVERSEAS WORKERS WELFARE ADMINISTRATION - REGIONAL WELFARE OFFICE V, LEGAZPI CITY Supplemental Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	ADMIN AND FINANCE DIVISION												
	Other Supplies and Materials not available in DBM-PS												
	Ballpen		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		1,200.00	1,200.00		For office use
	Double Sided Tape		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		1,200.00	1,200.00		For office use
	Bleaching Solution		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		600.00	600.00		For office maintenance
	Dishwashing Liquid		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		700.00	700.00		For office maintenance
	Deodorant Cake		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		840.00	840.00		For office maintenance
	Disposable Gloves		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		540.00	540.00		For office use
	Chipboard		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		7,400.00	7,400.00		For Disbursement Vouchers reports
	Sholaces		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		2,400.00	2,400.00		For Disbursement Vouchers reports
	Sacks		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		1,700.00	1,700.00		For inventory and disposal of office documents and equipments
	Desk File Tray		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		7,500.00	7,500.00		For office use
	Car Freshener		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		14,400.00	14,400.00		For Motor Vehicles
	Glass Wall Cleaner		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		10,560.00	10,560.00		For office use and motor vehicles maintenance
	Glass Wiper		No	NP-52.1B - Shopping	April 21, 2025	N/A	April 25, 2025	April 25, 2025		4,130.00	4,130.00		For office use and motor vehicles maintenance
	Kyocera Toner, TK-1175 FOR ECOSYS M2540DN/L		No	NP-52.1B - Shopping	May 5, 2025	N/A	May 9, 2025	May 9, 2025		60,000.00	60,000.00		For two (2) copier units (RWO & NSO)

Prepared by:

  
**ARLENE B. ESPEDIDO**  
Head, BAC Secretariat

Verified Correct by:

  
**MAYAN P. TRILLES**  
BAC Chairman

Certified Appropriate Funds Available:

  
**IRENE A. CARGULLO**  
Accountant III

Approved by:

  
**JENIVIE DIAZ-AGUALLO**  
Head, Procuring Entity